



AUTHORITY TO RELEASE INFORMATION

To: Any person having knowledge of my conduct or activities, or any past, present or future Employer, Credit Bureau, Bank, Financial Institution, Dean, Registrar, Principal, Counselor, Instructor, or School, Doctor, Hospital, Clinic or Medical Facility, Law Enforcement Agency, Government Agency or Armed Forces:

Employment Record Service LLC has been engaged, to conduct an appropriate background investigation of me and prepare a consumer report or investigative consumer report which may be used as a factor in determining my eligibility for employment, promotion or retention as governed by the Fair Credit Reporting Act (FCRA) Public Law 91-508.

I understand this report may include information from personal interviews about my character, general reputation, personal characteristics and mode of living as well as both public and private sources including but not limited to information contained in federal, state and local records, public and private databases and repositories, criminal records, my credit report, employment records, school records, driving records or abstracts, licensing boards and registries, etc. I understand I may be entitled to certain disclosures and have been given a copy of "A Summary of Your Rights Under the FCRA", a document prescribed by the Federal Trade Commission.

I hereby authorize all persons who may have information relevant to this investigation to disclose it to Employment Record Service LLC or their agents, and I release all persons from any liability on account of such disclosure. I hereby further authorize that a photocopy of this authorization may be considered as valid as an original.

Signature: _____ Date: _____

Furnished for the purpose of positive identification: (Print Clearly)

First: _____ MI: _____ Last: _____

Address: _____

City: _____ State: _____ Zip: _____

A.K.A. (include maiden name): _____

SSN: _____ - _____ - _____ DOB: _____ / _____ / _____

Driver License#: _____ State: _____

Address History (Past 7 Years)

Notice to California, Minnesota and Oklahoma Residents

Under California, Minnesota and Oklahoma law, you have a right to receive a free copy of your consumer report by checking the appropriate box below.

Under California law, any consumer reports order on you for employment purposes within the State of California are defined as investigative consumer reports. These reports may contain information on your character, general reputation, personal characteristics and mode of living.

Under section 1786.22 of the California Civil Code, you may view the file maintained on you by during normal business hours. You may also obtain a copy of this file upon submitting proper identification and paying the costs of duplication services, by appearing at Pinpoint America in person, by mail, or by telephone. Pinpoint America has trained personnel available to explain your file to you and as well as any coded information appearing in your file. If you appear in person, a person of your choice may accompany you, provided that this person furnishes proper identification.

Employment Record Service LLC
PO Box 11198 Fairfield, NJ 07004
800 775 2958

- California applicants only I request to receive a free copy of any investigative consumer report ordered on me by checking this box.
- Minnesota Applicants Only: I request a copy of any consumer report requested on me.
- Oklahoma Applicants Only: I request a copy of any *credit* report requested on me.